

Edmonds Senior Center

Asset Transfer Instructions

Option 1: Have your broker / investment firm write a check made payable to “Edmonds Senior Center” and mail it to the RBC Wealth Management office at the mailing address provided below.

Option 2: Transfer securities from your brokerage account, providing the information below to your broker.

Securities held by a broker may be delivered by wire transfer through RBC Wealth Management to the Edmonds Senior Center’s brokerage account. When wiring directly to RBC please use both its DTC# and the Senior Center’s account # below.

Broker: RBC Wealth Management

DTC# 0235

Contact: Pat Thorpe

Phone: Office – (425) 712 – 7306

Mailing address: 303 5th Ave. S. Suite 100, Edmonds, WA 98020

Email: patricia.thorpe@rbc.com

Edmonds Senior Center

Account # 319-18353

Contact: Scott James

Phone: (425) 954-2519

Mailing address: P.O. Box 717, Edmonds, WA 98020

Email: scott.james@edmondswaterfrontcenter.org

Please let me know once you have initiated the transaction and I will watch for it and provide confirmation that your contribution was received. In the case of stock shares transferred, there is likely to be a slight discrepancy between the transfer value and the value at which the Senior Center sells the shares. We will acknowledge your gift as the valuation upon receipt.

In the case of your broker sending a check, please have it mailed to RBC Wealth Management at the address above. Most importantly, if a transfer is from an IRA and is intended to be a qualified charitable distribution, the transfer must be made directly to the Senior Center. It cannot go to you first.

If you have special instructions for your donation, please contact me to ensure your instructions are followed.

Best Regards,

Daniel Johnson, CEO

Edmonds Senior / Waterfront Center

(206) 293-4823